



JagsTrust Board Meeting

Monday 9 August 2010

Minutes of Meeting

Present – Graeme Cowie, Margaret Forsyth, Allan Heron, Tom Hogg, Donald Larmour, Morag McHaffie, Martin Towers

Apologies – Fiona Harvey

Item	Decision	Action
Minutes of Meeting	<p>The minutes of the meeting held on 12 July 2010 were approved as correct proposed by Tom Hogg and seconded by Donald Larmour.</p> <p>Minutes from the June meeting are not yet available and approval of these will be carried forward to the next meeting.</p>	
Treasurer’s Report	<p>Margaret Forsyth confirmed that she had not received any questions from the auditors on the draft accounts.</p> <p>It was also confirmed that cheque signatories for the coming year would continue to be the Chair, Secretary, Treasurer and Club Board Representative. Following the Annual General Meeting this would mean that Allan Heron and Kieron Dempsey would be replaced as signatories by Donald Larmour and Morag McHaffie respectively. David Stewart and Margaret Forsyth will continue as signatories.</p> <p>Margaret will arrange for the bank’s documentation to be completed. She will also recirculate the authorisation policy which will remain in place</p>	
Annual General Meeting/ Meet The Manager	<p>Allan Heron circulated the draft agenda for the AGM which required notification to members.</p> <p>It was agreed that the notice would be sent to members</p>	

	<p>and also lapsed members on Monday 23rd August.</p> <p>Final confirmation of the availability of the Aitken Suite has still to be received from the club</p> <p>Tom Hogg has also been in touch re the Meet The Manager meeting which will follow the formal business</p>	
Membership Pack	<p>The membership pack has been sent to the members who have already renewed their membership.</p> <p>Remaining members will be invited to renew along with the AGM notices, along with lapsed members</p>	
Centenary Fund	No further progress made on this matter. David Stewart will raise formally with the club board	
Club Board Representative	The correspondence with the club chairman was noted, and a discussion on options took place.	
Membership Database	Now that ITWM is coming to the end of the free year, it was agreed to review other options	
Date of Next Meeting	Monday 6 th September	
CLOSE		